

COMBINED LIABILITY INSURANCE COVER NOTE

Insured: Centre Stage UK Ltd T/a Centre Stage and Centre Stage Productions Ltd T/a Centre Stage Productions and G Baker and Kevin Taylor T/a Centrestage Guernsey

Insurer: Zurich Insurance plc

Policy Number: ZF100982/0503

Period: 01 July 2011 To 12:00 hrs 01 July 2012

Business Description: Lighting & Sound Equipment Hire Company Including Staging & Electrical Distribution & Production Event Management

Employers' Liability: To indemnify you in respect of all sums you shall become legally liable to pay as compensation arising from accidental death or bodily injury sustained by your employees whilst working on your behalf.

Limit of Indemnity £10,000,000

Public/Products Liability: To indemnify you in respect of all sums you shall become legally liable to pay as compensation arising from accidental death bodily injury disease to third parties or accidental loss or damage to third party property not in your custody or control and arising out of your business.

Limits of Indemnity

Public Liability: £5,000,000 any one accident/unlimited

Products Liability: £5,000,000 one accident/in all

Territorial Area: Worldwide (Area 3)

Excess Applicable: £250 for third party property damage

Sections Covered:

Employers Liability	Yes
Public/Products Liability	Yes

The information provided is based on the insurance arrangements at the time of writing. Alterations may be made during the period of cover. Any expiry date shown represents the normal expiry date of the policy. In some circumstances, such as in the event of non-payment of premiums due, cancellation could occur before the normal expiry date. We should be pleased to confirm the current position upon request.

Full policy wording available on request

Allan Chapman & James Insurance Brokers Ltd

7 Phoenix Square Severalls Business Park
Wyncolls Road Colchester CO4 9AS

☎ 01206 500 000

☎ 01206 752 216

✉ insurance@acj ltd.co.uk

🌐 www.acj ltd.co.uk



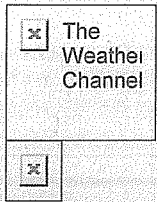
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Climatology: Sunrise/Sunset for London, United Kingdom

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March Select Another Month March

Day	Sunrise	Sunset	Daylight Hours
1	06:45	17:42	10 h, 57 min
2	06:43	17:43	11 h, 0 min
3	06:40	17:45	11 h, 5 min
4	06:38	17:47	11 h, 9 min
5	06:36	17:49	11 h, 13 min
6	06:34	17:50	11 h, 16 min
7	06:32	17:52	11 h, 20 min
8	06:29	17:54	11 h, 25 min
9	06:27	17:56	11 h, 29 min

11	06:23	17:59	11 h, 36 min
12	06:20	18:01	11 h, 41 min
13	06:18	18:02	11 h, 44 min
14	06:16	18:04	11 h, 48 min
15	06:14	18:06	11 h, 52 min
16	06:11	18:07	11 h, 56 min
17	06:09	18:09	12 h, 0 min
18	06:07	18:11	12 h, 4 min
19	06:05	18:12	12 h, 7 min
20	06:02	18:14	12 h, 12 min
21	06:00	18:16	12 h, 16 min
22	05:58	18:17	12 h, 19 min
23	05:56	18:19	12 h, 23 min
24	05:54	18:21	12 h, 27 min
25	06:51	19:23	12 h, 32 min
26	06:49	19:25	12 h, 36 min
27	06:46	19:26	12 h, 40 min
28	06:44	19:28	12 h, 44 min
29	06:42	19:30	12 h, 48 min
30	06:40	19:31	12 h, 51 min
31	06:37	19:33	12 h, 56 min

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Hire Bins for Kurdish New Year Event on 25 March 2012

Kurdish Community Centre KCC

to barry.christof

Dear Barry Christof,

We are organising Kurdish New Year Event as we do every year. It is a day event between 12:00-19:30 on Sunday, we are looking for similar arrangement for this year's event. We are also looking for a sweeper for the site to sweep, let me know.

I am waiting for your reply as soon as possible.

The venue is Finsbury Park, (Basketball Court), London N4.

Regards

Arzu Pesmen
Chairperson for
Kurdish Community Centre
07861 800 823

APPENDIX 2—COMMENTS OF
METROPOLITAN POLICE

Olson Kendra

From: Simon.J.Willmott@met.pnn.police.uk
Sent: 10 February 2012 13:35
To: Barrett Daliah; Olson Kendra
Subject: Newroz 2012

METSEC CODE: PROTECTED

Daliah

I would like to make the following representations with regards to the Newroz 2012 celebration in Finsbury Park which we would like to be considered by the Local Authority if a License is granted.

- The Organisers must present to the Local Authority a full and complete list of persons who will perform or speak at this event. This list must be provided no later than 10 working days before the event date.
- The Organisers must show a method of how they intend to stop persons entering the event and displaying flags, banners and other images that are prohibited in this country. The Police will supply a list of such images to the Organisers before the event.
- The Organisers must show a method of how they will proactively respond to any prohibited flags, banners and images that are seen inside the licensed area.
- The Organisers are to confirm and show a methodology for searching all persons entering the event which must be done by SIA qualified persons. Consideration must be given to the use of search wands.
- That the Organisers will share with the Police, in advance of the event, of any community concerns or information that may affect the safety of the event. The Police will confirm to do likewise.

Regards

Simon Willmott

Police Sergeant | Football & Events | Haringey Borough | **Address** Quicksilver Place, Western Road, Wood Green, London N22 6UH

 **Tel.** 0203 276 0155 |  **Mobile:** 07785 370793 |  **MetPhone** 710155 |  **Email** simon.willmott@met.pnn.police.uk

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14/02/2012

Olson Kendra

From: Kurdish Community Centre KCC [kurdscentre@gmail.com]
Sent: 20 February 2012 02:22
To: Olson Kendra
Subject: Re: FW: Newroz 2012
Follow Up Flag: Follow up
Flag Status: Red

Dear Kendra Olson,

Please see below reply to the representation from the Metropolitan Police.

Regards,

Reply to the representation from the Metropolitan Police

- 1- We will provide a complete list of persons who will perform or speak at the event 10 days before the event as we are still trying to finalise the list.
- 2- We the organisers will have staff meetings prior to the event, we will inform our staff and hired SIA badge security officers about the prohibited items and the prescribed flags and banners etc. Only SIA security badge officers will be searching at the entrances. Any prohibited items and prescribed flags and/or banners etc. in the UK will be held by security officer at the entrances. Anyone who might manage to enter into the festival area and open a prescribed flag will be asked to put it down or will be asked to leave the festival area. Considering 99% of the people who attend the event do not agree on Home Secretary's decision on prescribed Kurdish parties and symbols and from our past experiences, we do not want to create any sort of chaotic situation which might danger to the public. As health and safety of the public is our main priority and balance of probabilities is key point on our action plan we are not willing to use any force against any attendees but persuade them to put those items down by talking as our experiences (past 20 years) show that the only power among our community is the respect for community representatives. However we need to obtain a list from the police confirming images that are banned in United Kingdom at least a week before the event and then we instruct our security to implement the above.
- 3- Method how we are going to deal with those entered into the licensed area. (see answer 2 as above)
- 4- There will be two main entrances into the licensed area. Both entrances will be split in two. One part will be used by female visitors and the other part by male visitors. There will be 4 female and 4 SIA male security officers searching visitors along side of our stewards who will checking and clicking the tickets. We also understand from Simon Willmott that the metropolitan police might install electronic body search equipment which we have already agreed.
- 5- We undertake to inform police in advance if we obtain any information or threats and will share any knowledge that might cause concern. Please note that this is a family event of which parents and

children, young people and older people attend together. We want a peaceful and secure event more than the police or anyone else. We are aware of our responsibility towards our people, the neighbourhood and public order. This is not a one off event and will be there next year and year after. For this reason we will do everything we can to have a secure and peaceful Newroz.

On Tue, Feb 14, 2012 at 9:48 AM, Olson Kendra <Kendra.Olson@haringey.gov.uk> wrote:

Dear Arzu Pesmen,

Please see below representation from the Metropolitan Police received Friday. Please could you let us know how you wish to proceed with this matter?

Regards,

Kendra Olson

Licensing Administrator

Haringey Council

Tel: 020 8489 5544

E-mail: kendra.olson@haringey.gov.uk

From: Simon.J.Willmott@met.pnn.police.uk [mailto:Simon.J.Willmott@met.pnn.police.uk]

Sent: 10 February 2012 13:35

To: Barrett Daliah; Olson Kendra

Subject: Newroz 2012

METSEC CODE: PROTECTED

Daliah

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- That the Organisers will share with the Police, in advance of the event, of any community concerns or information that may affect the safety of the event. The Police will confirm to do likewise.

Regards

Simon Willmott

Police Sergeant | Football & Events | Haringey Borough | **Address** Quicksilver Place, Western Road, Wood Green, London N22 6UH

Tel. 0203 276 0155 | **Mobile:** 07785 370793 | **MetPhone** 710155 | **Email** simon.willmott@met.pnn.police.uk



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APPENDIX 3—COMMENTS OF BUILDING CONTROL

Olson Kendra

From: Ioannou Denis on behalf of Building Control
Sent: 10 February 2012 11:58
To: Olson Kendra
Subject: RE: Newroz 2012

Dear Kendra,

RE: Newroz 2012

Further to the recent stat. meeting for the above event please find below the following comments from Building Control regarding Newroz 2012;

1. The event should finish at 6:45pm due to daylight concerns. Also, it is noted in the Event management that the stewards are contracted until 7.15pm and therefore all the members of the public should be off site by this time.
2. Due to issues in previous events it would be advisable to suspend parking on the road in front of the arena up to Endymion Road roundabout.
3. Vehicle movement must be suspended until the public have left the park.
4. The event management plan does not clearly indicate who the 'Event Safety Officer' is. Three different names are given for this role.
5. The code words used for fire and a bomb in the Event Safety plan need to be clarified.
6. Further details required regarding the control of numbers, including the entry and re-entry of the public into the arena.

It would be advisable to hold a further separate meeting to discuss the stewarding and other safety issues before the event takes place.

Please do not hesitate to contact the undersigned should you have any queries on the above.

Kind Regards,

Denis Ioannou
Senior Building Control Surveyor
Haringey Building Control

T: 020 8489 5138
F: 020 8489 5229
M: 07980 316 625
denis.ioannou@haringey.gov.uk

From: Olson Kendra
Sent: 01 February 2012 15:45
To: Barrett Daliah; Shah Noshaba; 'Mark.L.Greaves@met.pnn.police.uk'; 'Christopher.thorpe@met.pnn.police.uk'; Pearce Derek; 'firesafetyregulationNW@london-fire.gov.uk'; Planning Enforcement; Building Control; Boeuf Paul; Enforcement Response; Whitehouse Rebecca; Food Haringey; 'Simon.J.Willmott@met.pnn.police.uk'
Cc: Smith Paul; 'Diane.Blumsom@met.pnn.police.uk'
Subject: FW: Newroz 2012

Dear all,

Please find attached additional information for the Newroz 2012 application.

As you are aware the statutory meeting is taking place this Friday the 3rd February at 1130am at Technopark, Ashley Road, Tottenham N17 9LN.

The closing date for the application is the 10th February 2012.

Regards,

Kendra Olson
Licensing Administrator
Haringey Council
Tel: 020 8489 5544
E-mail: kendra.olson@haringey.gov.uk

From: Kurdish Community Centre KCC [<mailto:kurdscentre@gmail.com>]
Sent: 01 February 2012 11:25
To: Olson Kendra
Subject: Newroz 2012

Dear Kendra

I would like to confirm that I have cancel my trip and will attend the Statutory meeting on the 3rd Feb 2012

Additional docs are attached

Regards

Arzu Pesmen

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Olson Kendra

From: Kurdish Community Centre KCC [kurdscentre@gmail.com]
Sent: 22 February 2012 16:16
To: Ioannou Denis
Subject: Respond to Building Control for Newroz 2012
Follow Up Flag: Follow up
Flag Status: Red
Attachments: revEvent_Safety_Management_Plan2_2012.doc; revEvent team & Responsibilities28012012.doc; revRisk_Assessment_&_Health_Safety_24012012.doc; revEmergency evacuation plan_Newroz 2012.doc; revNewroz 2012 Chain of Command.doc; revNewroz 2012 Event Safety Officer Role & responsibilities.doc

Dear Denis,

Thanks for your representation.

My response to comments of the Building control is below,

1. The event (stage time) finish at 6:45pm due to daylight concerns. Only the 15 SIA badge security officers are contracted until 7.15pm but all other security officers including 9 SIA registered and organisers will stay there longer for packing and cleaning the site. As agreed all the members of the public will be off site by 7.15pm. It is daylight until the 7:23 according to the London Sunlight and Sunset times on the day.
2. We agreed to suspend parking on the road in front of the arena up to Endymion Road roundabout.
3. We confirm that Vehicle movement will be suspended until the public have left the park.
4. The event management plan has been updated and the 'Event Safety Officer' and his role has been clarified.
5. The code words used for fire and a suspect package is clarified in Emergency Evacuation Plan as part of the complete pack and also clarified in the Event Safety Management Planner.
6. The control of numbers, including the entry and re-entry of the public into the arena has been detailed in the revised Event Safety Management Planner and also in the Risk Assessment.

I have attached revised Emergency Evacuation Plan, Event Safety Management Planner, Risk Assessment and other revised documents

If you need further information please contact me.

Kind Regards

Arzu Pesmen

From: Ioannou Denis **On Behalf Of** Building Control
Sent: 10 February 2012 11:58
To: Olson Kendra
Subject: RE: Newroz 2012

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Haringey Building Control

T: 020 8489 5138

F: 020 8489 5229

M: 07980 316 625

denis.ioannou@haringey.gov.uk

From: Olson Kendra

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To: Barrett Daliah; Shah Noshaba; 'Mark.L.Greaves@met.pnn.police.uk';

'Christopher.thorpe@met.pnn.police.uk'; Pearce Derek; 'firesafetyregulationNW@london-fire.gov.uk';
Planning Enforcement; Building Control; Boeuf Paul; Enforcement Response; Whitehouse Rebecca; Food
Haringey; 'Simon.J.Willmott@met.pnn.police.uk'
Cc: Smith Paul; 'Diane.Blumsom@met.pnn.police.uk'
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Sent: 01 February 2012 11:25

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Arzu Pesmen

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